

Dear Olympic View Families and Friends

**On Monday and Tuesday (May 4<sup>th</sup> and 5<sup>th</sup>), we will be distributing student belongings.** Our teachers and staff have been working in classrooms to bag up your child's personal belongings from their desk. Additionally, they may be putting artwork, portfolios, Go Math workbooks, Benchmark Workbooks, spiral notebooks your child has used this year, in your child's bag. **Safety precautions are being followed, and we want to make sure pick up goes as smoothly as possible.**

We have organized the pick up by an A-Z method so if you have more than one child at the school you can get all of their belongings on the same day.

	<b>Monday, May 4</b>	<b>Tuesday, May 5</b>
9 – 11 am	A - E	M - Q
12 – 2 pm	F - L	R - Z

**Picking up student belongings:**

- This will be a drive by pick-up at the **bus loop**. Please do not get out of your car. We will place the bags in the trunk.
- To help expedite the process, please have your **LAST NAME written on an 8.5x11 sheet of paper (landscape view) with the number of kids below it.**
- **Please be patient with those helping. We have limited staff in order to social distance. There may be a wait time.**
- We will also have tables set up and labeled for **library books**, and **teacher books** your child borrowed. Please return them at this time.

**Phase II computer pick up.**

- If you are scheduled to pick up a computer, you will do it on the same day/time as student belongings.
- **PLEASE fill out the electronic form** that will be provided by your child's teacher **BEFORE** coming to school. This will speed up the process tremendously!

Please make note of your specific day and time.

**Also, create your sign prior to coming to the school.** This will help to speed things along as well.

Thank you everyone!

See you soon!

Lisa Lines - Principal